

MA 114: Section 003 Recitation Syllabus

University of Kentucky
Department of Mathematics
Fall 2015

This syllabus contains information specific to recitation section 003 for MA 114. For information about other components of MA 114, please refer to Dr. Gluesing-Luerssen's syllabus or the course website.

Recitation Time: TR 8:00 AM - 9:15 AM

Recitation Location: CB 235, where CB stands for Classroom Building

Common Page for MA 114 Course: <http://www.ms.uky.edu/~larry/ma114/>

Dr. G.-Luerssen's Syllabus: <http://www.ms.uky.edu/~heidegl/MA114F15/Ma114F15Sections.html>

Instructor: Tefjol Pllaha

Email: tefjol.pllaha@uky.edu

Office: POT 906, where POT stands for Patterson Office Tower

Office Hours:

TR: 9:30 AM - 10:30 AM in POT 906

W: 9:00 AM - 10:00 AM in Mathskeller (CB 63)

Email Policy: Outside of class and my office hours, I encourage you to email me with any questions you have about material for the course, or policies for the course. It is required that you write *MA 114-003* in the subject line of any email that you send, so that I will know where the email is coming from; if you do not have this subject line, it is possible that your email will not get a response. I will respond to all emails containing the appropriate subject line within 24 hours.

Recitation Goals and Structure: Recitation is a time for you to work at length on problems to better your understanding of how to use the mathematical ideas and techniques discussed in lecture. A typical recitation period will involve being assigned to a group with several other students to work collaboratively on the recitation worksheet. This should involve you and your peers asking one another questions to fill in gaps in your understanding and explaining how you reached your answers. You should be busy for the full 75 minutes of class time, and should **not** be working on homework or work for your other classes.

Recall that recitation is worth 100 possible points out of the 520 total possible points in MA 114. Of these 100 points, worksheets are worth 20 points, web homework is worth 40 points, and quizzes are worth 40 points.

Attendance Policy: Attendance is required at all recitation periods. Refer to the common course page for the official policy on unexcused absences. Further, the only way to get your worksheet points for the semester is to be present at recitation and engaged in the worksheet problems. If there are special circumstances that will require you to be late to class on a regular basis, please contact me as soon as possible. For an absence to be excused, you must provide appropriate documentation, such as a doctor's note, within one week of the absence.

Worksheets: The majority of the recitation class period will be spent solving problems on the recitation worksheet. Typically, I will give you one hour to work on your own or in a group (with guided help from me), and I will spend the other 15 minutes going over selected worksheet problems on the board. *Beginning with the second class period, you must print out the worksheet for that day from the Common Course Page and bring it to recitation.* I also ask that you at least read through all of the worksheet problems before coming to class, so that you can quickly engage with the problems when class begins. If you do not bring the recitation worksheet on a particular day and/or you do not work on the problems during class, you will not receive any worksheet points for that day.

Quizzes: There will be 10 in-class quizzes given over the course of the semester, each of which will be worth 4 points. These quizzes exist to give you practice at answering calculus questions in a closed-book, timed environment and to help the instructors evaluate your progress with the material.

Electronics: Cell phone use during class time is prohibited, with two exceptions: 1) If you have an emergency, you may use your cell phone in any way that is necessary for the situation, and 2) you may use your phone to take pictures of anything that I write on the board. In view of 1), you may leave your phone on vibrate during class, so that you can check your notifications. Your ringer should never be on during class. Further, I should never see your phone laying on your desk or see any casual texting taking place.

Laptops can be brought to class, but they should only be used to access problems on WeBWorK. Also, you may only access WeBWorK if you have completed all worksheet problems for the day. Your laptop should never be on if you still have worksheet problems to complete.

Food & Drink Policy: Students are welcome to bring a drink and/or small snack to class. Please do not bring full meals to class, as they can be distracting to the instructor as well as the other students.

Academic Integrity: Students are expected to abide by University policy in regards to academic integrity.