# Recitation Syllabus Calculus II, MA 114

University of Kentucky Department of Mathematics Fall 2016 Semester

Section 005 - TR 3:30pm - 4:45pm Funkhouser Building 213 Section 008 - TR 2:30pm - 3:15pm Funkhouser Building 313

## **Contact Information:**

Office Hours:

Teaching Assistant: Yanxi Li Office: Patterson Office Tower 806 E-mail: yanxi.li@uky.edu F 2:00pm – 3:00pm (Mathskeller) TR 8:00am – 9:00am (POT 806) I will answer email within 24 hours

This syllabus ONLY covers policies pertaining to recitation. If you have any questions about MA 114 in general, please refer to the main course website http://www.ms.uky.edu/ ma114.

#### Grading:

The recitation component of your grade will be computed in the following way: Recitation attendance (50 points) and quizzes (40 points). Ten quizzes will be randomly assigned throughout the semester, each correct answer will be worth 10 points and each incorrect answer will be worth 7 point. Recitation attendance, being part of the homework score, will be taken seriously. Full credits will be given if you have at most three unexpected absences during the semester. During the recitations, credits will be given based on the efforts rather than performance of the students.

## Attendance and Makeup Assignments:

Attendance will be taken every day, even if roll call is not explicitly spoken. A student will be counted absent if they arrive more than 10 minutes late to class without a valid excuse. Students are responsible for the material we cover each day regardless of whether or not they were in attendance. In the event of an excused absence, the student must provide the instructor with proper documentation within one week of return to class. Provided that proper documentation is received, I will count the student as present. If an absence is unexcused, the student will not receive any recitation points for that day, and will not be allowed to makeup any missed assignments. Please refer to §5.2.4.2 of the Student Code of Conduct for what constitutes an excused absence :(http://www.uky.edu/StudentAffairs/Code/part2.html).

## Classroom Etiquette:

You are expected to be respectful to yourself, fellow students, and the instructor. Subsequently, there is a strict electronics policy in this course. With the exception of an acceptable calculator, if you wish to use an electronic device for class purposes, you must get the instructors permission before using said device. Cell phones should NOT be used for ANY reason during class time. You should turn your cell phone off, or place it on silent (not vibrate) prior to the start of class. Note: If there is a situation where you absolutely must use your cellphone and/or another electronic device during class time, please step out of the classroom to do so.

#### Web Homework:

Web homework is assigned with the schedule furnished to you in MA114. Homework extensions are rarely granted, and are entirely up to the lecturer.

If you need help please use the email instructor link in WebWork as it links me to your homework question. I will respond to these requests when I am able (you should assume I will read them while on campus during the day and not, for instance, at ten o'clock at night), thus you should begin the assignments early enough to seek help.

### Worksheets:

Worksheets will be discussed in recitations. Students are expected to finish worksheets before attending each recitation. All the worksheets could be found here: http://www.ms.uky.edu/droyster/ma114F16/

#### Seeking Help:

Students are encouraged to seek help from me. However, before seeking help, students are supposed to try to come up a solution beforehand. Additionally, extra learning assistance besides office hours could not be guaranteed.

# Academic Accommodations:

If you have a documented disability that requires academic accommodations, please notify me as soon as possible. In order to receive accommodations in this course, you must provide me with a Letter of Accommodation from the Disability Resource Center (725 Rose Street, Multidisciplinary Science Building, Suite 407, 859- 257-2754, lbstew2@email.uky.edu) for coordination of campus disability services available to students with disabilities.

I reserve the right to alter this syllabus as necessary with proper notification.